

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
JANUARY 14, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 3:12 p.m. on January 14, 2015 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Alfred Radel, Bob Niedzielski and Dennis Croswell. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Radel and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Bills in the amount of \$71,970.28 dated 12/17/14; \$62,545.68 dated 12/24/14; \$30,909.93 dated 12/31/14; \$134,321.05 dated 1/7/15; and \$322,408.00 dated 1/14/15 were ordered paid as audited on a motion by Commissioner Radel and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

A motion to adopt Organizational Rules for Board of Water Commissioner Meetings (attached below) was made by Commissioner Croswell and seconded by Commissioner Radel. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Dam Project. Borings have been completed and project costs are expected to be presented at the March meeting.

The Board discussed the Phase 1B Filter Renovation Project. The Board was informed that the project bid advertisement will be published within the next 3 weeks. The designs have been approved by DOH. There are some items still to be sent to EFC.

A motion authorizing KWD to host an intern from UCCC was made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Correspondence was reported from Abel Garraghan. A letter regarding a high water bill was received from Robert Ianucci. Superintendent Hansen will contact Mr. Ianucci to inform him he must have his meter tested.

The Superintendent's Report was approved on a motion by Commissioner Croswell and seconded by Commissioner Radel. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Radel and seconded by Commissioner McSpirit at 3:48 pm. A motion to come out of Executive Session was made by Commissioner McSpirit and seconded by Commissioner Radel at 5:15 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Radel promoting Kyle Clapper to Water Plant Operator retroactive to 12/23/14 with an adjustment to be

made for out of class payments made to him subsequent to that date. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner McSpirit and seconded by Commissioner Radel at 5:17 pm. Motion carried by unanimous vote.

Assistant Secretary

Resolution:

**Rules of Conduct for Kingston Board of Water
Commissioners Meetings**

Date:

Whereas, the New York State Open Meeting Law (Article 7, Public Officers Law) gives members of the public the right to attend meetings of public bodies, and

Whereas, the Committee on Open Government has stated that any such rules could serve as a basis for preventing interruptions and that a board may regulate actions of the public attending meetings so as not to interfere with meetings or prevent others in attendance from observing or hearing the deliberative process, and

Whereas, the Board can reasonably limit the length and general nature of public comments to issues pending before the Board and so that it can consider various points of view, and proceed with its business

Whereas, the Board can set a specific time set in the agenda for public participation and comment.

Now, therefore, be it resolved by the Board of the Water Commissioners hereby adopts the following rules for public participation at meetings of the Board:

1. Except for public hearings duly designated as such by action of the Board, public participation at meetings of the Board shall be limited to 15 minutes of the public participation on the agenda items at the beginning of each Board meetings.
 2. Public comment, whether during the public participation segment of the Board meeting or during a duly designated public hearing, shall be limited to three minutes per person. An individual's time may not
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be given or traded to other speakers or reserved for other portions of the meeting.

3. Any individual wishing to speak during the public participation segment or during a public hearing shall sign a list in advance of the meeting indicating a request to address the Board. When recognized by the Board President, the individual must stand and state his or her name and address, and, if appropriate, group affiliation, and must state the subject he or she will be addressing.
 4. Comments must relate to the business of the Board.
 5. The Board President shall act as timekeeper or shall designate another official or Department employee as timekeeper.
 6. Speakers and audience members must observe proper decorum. Any statements made during the meeting by the members of the Board or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, appointed official or employee, or a member of the general public. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs shall not be tolerated.
 7. The Board President shall control the meeting.
 8. It is inappropriate to utilize a public meeting for the purpose of making political speeches, including threats of political action and the same will not be allowed.
 9. Comments by speakers must be addressed to the Board. Attendees may not address the Board unless recognized by the Board President.
 10. Discussion between speakers and attendees of the public meeting or hearing is prohibited.
 11. Banners, flyers or other signs are not permitted in the meeting room. Distribution of flyers in the meeting room is also not permitted.
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12. Any person who disregards the directives of the Board President in enforcing the rules or who generally conducts himself or herself so as to act in a boisterous or inappropriate manner while addressing the Board or otherwise disturbs the peace at a meeting will be barred from further participation and forfeit any balance of time remaining for his or her comments.
13. If a speaker who has violated these rules refuses to step down, the Board President may ask for the individual to be removed from the meeting room and charged with disorderly conduct as per the Penal law.
14. The above rules shall take effect immediately.

The meeting of the Board of Water Commissioners is now called to order:

There will be a 15-minute public comment period at the beginning of every meeting where the Board will entertain comment from the public on any Agenda item. Questions and comments from the public are not permitted during the course of the meeting. To address the Board, those wishing to comment shall list their names and addresses on a list provided before the commencement of the meeting. All comments or inquiries are to be addressed to the Board through the Board President. Written comments or questions will be accepted following the meeting and may be submitted through the Business Office of the Department. During the meeting, all electronic devices be silenced.